



West Virginia Air Quality Board

601 57th Street, S.E.
Charleston, West Virginia 25304

Phone: (304) 414-1128
aqb.wv.gov

MEMORANDUM

DATE: September 17, 2025

TO: Laura M. Crowder, Director
Division of Air Quality
WV Department of Environmental Protection

FROM: Kenna M. DeRaimo, Clerk *KMD*
Air Quality Board

CC: Joseph R. Kessler, Division of Air Quality (*Via Email Only*)
Stephanie R. Mink, Division of Air Quality (*Via Email Only*)
J. Michael Becher, Counsel for Appellants
Charles S. Driver, Esq., Counsel for WVDEP

RE: *Request for Certified File - Appeal No. 25-02-AQB*

Attached is **Appeal No. 25-02-AQB**, which was filed with the **Air Quality Board** on **September 12, 2025**. Within fourteen (14) days after receipt of this appeal, you must prepare, certify and provide to the **Air Quality Board** a complete record of the proceedings out of which the appeal arises, including all documents and correspondence in the Director's file relating to the matter in question. The record must be presented in chronological order and each page must be consecutively numbered. In addition, you must also provide an electronic copy of the record by email to Kenna DeRaimo, Clerk of the Air Quality Board, Kenna DeRaimo at Kenna.M.DeRaimo@wv.gov.

The Certified File in this matter is due on October 1, 2025.

Thank you for your attention to this matter.